

### Record of officer decision

<b>Decision title:</b>	Appointment of Contractor for Interim Works at Marlbrook Primary School.
<b>Date of decision:</b>	19/04/2018
<b>Decision maker:</b>	Director of Children's Wellbeing
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the children's wellbeing scheme of delegation paragraph 63 and in the cabinet member report approved 18 January 2018 ( <a href="http://hc-modgov:9070/ieDecisionDetails.aspx?ID=4957">http://hc-modgov:9070/ieDecisionDetails.aspx?ID=4957</a> )
<b>Ward:</b>	Redhill
<b>Consultation:</b>	<p>Some consultation has already been done and included school headteacher, staff and governors, the local ward member Councillor Paul Rone (who is supportive of the scheme), and members of the community.</p> <p>The main comments received referred to the improved provision that would be provided for the school and potential difficulties in terms of an increase in car usage and parking. These will inform the options put forward through the feasibility work for the main extension.</p> <p>Political groups have also been consulted on the provision of the interim scheme of works and no comments were received.</p>
<b>Decision made:</b>	Award a contract to SC Joseph for the conversion and adaptations at Greencroft family and co-location centre at a total cost of £218,350 plus statutory and professional fees.
<b>Reasons for decision:</b>	To ensure completion of the necessary phase 1 works towards the expansion of Marlbrook Primary School and award a contract in accordance with council contract procurement rules following a competitive tendering process as required by the cabinet member decision on 18 January 2018.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>The costs for the works are included in the Marlbrook expansion budget that has been approved by Council and in the cabinet member decision on 18 January 2018.</p> <p>The management of health and safety on site whilst the works are in progress has also been addressed in the cabinet member decision.</p>
<b>Details of any alternative options considered and rejected:</b>	<p>Not to award. This option is not recommended as a competitive tendering process has been carried out and two bid submissions were received from contractors. The works are required to ensure the expansion of Marlbrook.</p> <p>Award to a different contractor. This option is not recommended as all bids received through the tendering process were evaluated on a cost / quality basis and the successful contractor was considered to offer the best value.</p>

<b>Details of any declarations of interest made:</b>	NA

Signed

Date: 19/04/2018